

MINUTES OF THE REORGANIZATION MEETING OF THE ALLAMUCHY TOWNSHIP COUNCIL HELD JANUARY 1, 2016 AT 1:00 P.M.

1. The meeting was called to order at 1:00 P.M. by Mayor Elect Keith DeTombeur.
2. Mayor Elect DeTombeur advised that this meeting was held in accordance with the Open Public Meetings Act as prescribed by State Statute which was followed by the Pledge of Allegiance.
3. Present: Mayor Elect DeTombeur, Councilman Lomonaco and Councilman Ochwat.
4. At this time, the Municipal Clerk read the Certificate of Election for Mayor Elect DeTombeur. The Oath of Office was issued to Mayor Elect DeTombeur by Honorable Michael Lavery (**ATTACHMENT 1**).
5. Opening Remarks by Mayor DeTombeur: (**ATTACHMENT 2**).
6. Nomination of Council President – Councilman Ochwat.

Motion by Councilman Lomonaco, seconded by Councilman DeTombeur, and approved on roll call vote: **AYES** – Councilpersons Lomonaco, Ochwat and Mayor DeTombeur; **ABSENT** - Councilwoman Cook.

Mayor DeTombeur stated that he would like to appoint Councilman Ochwat as Deputy Mayor.

Motion by Mayor DeTombeur, seconded by Councilman Lomonaco, carried to concur with Mayor DeTombeur's appointment of Councilman Ochwat as Deputy Mayor. Roll call vote: **AYES** - Councilpersons Lomonaco, Ochwat and Mayor DeTombeur; **ABSENT** - Councilwoman Cook.

7. Joseph E. Flynn, Superintendent of the Allamuchy Township Elementary School, was present and stated that he has been with Allamuchy Township for 8 months. He advised that he lives in Warren County and enjoys working in Allamuchy.

At this time, Mr. Flynn provided a brief overview of the acquisition and renovation of The Villa Mountain School and Rutherford Hall. There have been approximately 135 functions at Rutherford Hall in 2015 and 180 functions are planned for 2016.

Mr. Flynn stated that it is with great honor to serve the Allamuchy Township School District. He thanked the Allamuchy Township Volunteer Fire Department and the Allamuchy-Green First Aid Squad for assisting with First Night of Warren which was held at Rutherford Hall on New Year's Eve 2015.

Mr. Flynn advised that with the cooperation of the Township, the School District and the community at large it will allow everyone to be included in the experiences of Rutherford Hall. The goals of the district will include the whole community.

Mr. Flynn encouraged everyone to tour Rutherford Hall. He thanked everyone for attending and encouraged participation in the various events that are hosted by Rutherford Hall in the future.

8. Mayor DeTombeur nominated the following standing committees:
- a. Budget/Finance Committee - Mayor DeTombeur
 - b. Building/Grounds Committee - Mayor DeTombeur/Councilman Ochwat
 - c. Ordinance Committee – Councilwoman Cook/Councilman Lomonaco
 - d. Personnel Committee - Mayor DeTombeur
 - e. Public Contracts/Grants Committee – Councilwoman Cook/Councilman Lomonaco
 - f. Recreation Liaison – TBD
 - g. School Board Liaison – Councilwoman Cook
 - h. Public Safety - Councilman Lomonaco
 - i. Roads Committee - Mayor DeTombeur/Councilman Ochwat
 - j. Utilities Liaison - Mayor DeTombeur
 - k. Pequest River Advisory Representative – Councilman Lomonaco
 - l. Fire Department Liaison – TBD
 - m. Special Municipal Services District Commissioner – Councilman Ochwat
 - n. PVPOA Liaison – Councilman Lomonaco
 - o. Health Department Liaison – Councilwoman Cook
 - p. Allamuchy Community Day – Councilman Lomonaco

Mayor DeTombeur advised that there are committee positions that will be filled at a later date. These positions may be filled by the Councilperson chosen to fill the unexpired term of his office as Councilman.

9. **RESOLUTIONS:**

- a. Designate the official depositories (**ATTACHMENT 3**).
- b. Designate the official newspapers (**ATTACHMENT 4**).
- c. Set interest rate for delinquent taxes (**ATTACHMENT 5**).
- d. Set interest rate for delinquent taxes (**ATTACHMENT 6**).
- e. Bad check assessment fee (**ATTACHMENT 7**).
- f. Designate Official Meetings Dates (**ATTACHMENT 8 & 9**).
- g. Professional Services Resolutions (**ATTACHMENT 10**).
- h. Duplicate Tax Bill Charge (**ATTACHMENT 11**).
- i. Indemnification of Municipal Employees (**ATTACHMENT 12**).
- j. Designate Tax Collector as Tax and Assessment Search Officer (**ATTACHMENT 13**).
- k. Designation of Public Agency Compliance Officer (**ATTACHMENT 14**).
- l. Adopt temporary budget for 2016 (**ATTACHMENT 15**).
- m. Set legal holidays for 2016 (**ATTACHMENT 16**).
- n. Set water/sewer charges (**ATTACHMENT 17**).
- o. Tax Assessor and tax appeals (**ATTACHMENT 18 AND 19**).
- p. Set interest rate on water/sewer delinquent accounts (**ATTACHMENT 20**).
- q. Signature authorization (**ATTACHMENT 21**).
- r. Tax sale authorization (**ATTACHMENT 22**).
- s. Professional Services Resolution (**ATTACHMENT 23**).
- t. 2016 General Appointments (**ATTACHMENT 24**).

Motion by Councilman Ochwat, seconded by Councilman Lomonaco, and approved on roll call vote: **AYES** – Councilpersons Lomonaco, Ochwat and Mayor DeTombeur
ABSENT – Councilwoman Cook.

11. At this time, Mayor DeTombeur issued the Oath of Office to the following Allamuchy Township Volunteer Fire Department Officers:
 - a. Chief – Rick Lomonaco
 - b. Assistant Chief – David Berkenbush
 - c. Captain – James Bessemer
 - d. Lieutenant – Phil Garcia
 - e. 2nd Lieutenant – Jason Conklin

The members of the Allamuchy Township Volunteer Fire Department were also sworn in by Mayor DeTombeur.

Mayor DeTombeur thanked all the volunteer firemen for their dedication and service to the municipality.

12. **APPOINTMENTS TO THE LAND USE BOARD:**

- a. Class I – Mayor Keith DeTombeur (Term expiring 12/31/2018).
- b. Class II – TBD (Term Expiring 12/31/16).
- b. Class III – Councilman Rick Lomonaco (Term Expiring 12/31/16).
- c. Class IV – Stacy Bockbrader (Term expiring 12/31/19).
- d. Class IV – Scott Churchill (Term Expiring 12/31/19).
- e. Alternate #1 – Jeffrey McDonnell (Term expiring 12/31/18).
- f. Alternate #2 – James Cote (Term Expiring 12/31/17).

Motion by Councilman Ochwat, seconded by Councilman Lomonaco, carried to concur with Mayor DeTombeur’s appointments to the Land Use Board. Roll call vote: **AYES** – Councilpersons Lomonaco, Ochwat and Mayor DeTombeur; **ABSENT** – Councilwoman Cook.

13. Mayor DeTombeur stated that he would also like to thank Mr. Lou Caruso for his many years of service on the Allamuchy-Green First Aid Squad. He also thanked the Allamuchy-Green First Aid Squad for their services to Allamuchy Township.

14. **APPOINTMENTS TO THE ENVIRONMENTAL COMMISSION:**

- a. Stacy Bockbrader (Term Expiring 12/31/18).
- b. Royal Nadeau (Term Expiring 12/31/18).
- c. Douglas Powell (Term Expiring 12/31/18).

Motion by Councilman Ochwat, seconded by Councilman Lomonaco and approved on roll call vote: **AYES** - Councilpersons Lomonaco, Ochwat and Mayor DeTombeur; **ABSENT** - Councilwoman Cook.

15. **OTHER/NEW BUSINESS:**

- a. **“BE IT RESOLVED**, by the Township Council of the Township of Allamuchy, County of Warren, State of New Jersey that the following Tax Sale Certificate is hereby cancelled: US Bank Customer for Pro Cap II, LLC – Tax Sale Certificate # 2014-02 - \$18,169.17.

Motion by Mayor DeTombeur, seconded by Councilman Ochwat, and approved on roll call vote: **AYES** – Councilpersons Lomonaco, Ochwat and Mayor DeTombeur; **ABSENT** – Councilwoman Cook.

16. **PUBLIC SESSION:**

There were no comments from the public and the public session was closed.

17. Mayor DeTombeur stated that he wanted to thank everyone for their time and devotion to the community. He also wished everyone a Happy New Year and thanked everyone for their attendance at the reorganization meeting.

18. **ADJOURNMENT – 1:45 P.M.**

There being no further business, motion by Councilman Ochwat, seconded by Councilman Lomonaco, carried to adjourn at 1:45 P.M. Roll call vote: **AYES** – Councilpersons Lomonaco, Ochwat, and Mayor DeTombeur. **ABSENT** - Councilwoman Cook.

Respectfully Submitted,

Anne Marie Tracy, Municipal Clerk

Keith A. DeTombeur, Mayor

