

AGENDA
ALLAMUCHY TOWNSHIP COUNCIL
WORKSHOP MEETING - 01/14/2026
6:30 P.M.

Call to Order
Pledge of Allegiance
Moment of Silence
Sunshine Law

1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

- a. December 29, 2025 – Regular Township Council Minutes

3. **MAYOR REPORT**

- a. Personnel Policy Revisions
- b. Water Tank at Plant, I-Bank Closing for Loan & Principal Forgiveness
- c. Formation of Committees – Personnel Committee
- d. 2026 Salary Resolution

4. **ATTORNEY REPORTS**

- a. Affordable Housing

5. **COMMITTEES REPORT**

- a. Finance Committee

6. **CORRESPONDENCE**

- a. Resignation of Henry Newbold – Allamuchy OWLS (Senior Group)

7. **MUNICIPAL CLERK’S REPORT**

- a. 2026 Inspection Status – Allamuchy Auto Parts

8. **PUBLIC SESSION**

The Allamuchy Township Council uses the public comment period as an opportunity to listen to citizens’ concerns. Please understand that public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Council. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Council may respond to comments tonight, or at subsequent meetings under “Old Business.”

Agenda: Workshop Meeting – January 14, 2026

9. ORDINANCES — FIRST READING - NONE

10. ORDINANCES — SECOND READING AND PUBLIC HEARING - NONE

11. RESOLUTIONS

Resolutions on Consent Agenda List are considered routine and non-controversial by the Township Council and will be approved by one motion (one vote). There will be no separate discussion or debate on each of these resolutions except for the possibility of briefly clarifying statements which may be offered. If one or more council members request, any individual resolution on the consent agenda may be removed from the Consent Agenda List and acted on separately.

- a. 2026-38 – Establishing Mileage Reimbursement For Calendar Year 2026 For The Township Zoning Official
- b. 2026-39 – All Allamuchy Township Council Meetings Will Be Video Recorded
- d. 2026-40 - Authorizing The Planning and Expenditures of Funds for the 250th Anniversary Of The United States of America Celebration (America250) With A Non-To-Exceed Budget of \$25,000.00
- c. 2026-41 – Granting Approval To Allamuchy Auto Parts, Inc. To Operate An Automobile Junkyard In the Township of Allamuchy

12. NEW BUSINESS/PENDING BUSINESS

- a. Internet Service for non-serviced areas — Planet Networks
- b. Ordinance(s) Review
- c. Sand Filter Replacement — Project in bid design phase
- d. Rails to Trails Update
- e. Stripping Freeborn Lane, Municipal Parking Lots. Municipal Parking at Dog Park
- f. Affordable Housing Update
- g. SMSD — Advisory Committee
- h. 2025 Local Recreation Improvement Grant Application — Trail Improvements — \$82,000.00 Grant Received
- i. 2024 Local Recreation Improvement Grant Status — Playground — \$64,000.00 Grant Received - Status of Reimbursement from the State
- j. 60,000 Water Tank at Plant

13. COMMUNITY EVENTS

- a. Game Night at Hafner Hall Thursday, January 15, 22, & 29, 2026 from 7pm to 9pm

14. PUBLIC SESSION

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15. APPROVAL OF PURCHASE ORDERS AND BILL LIST

Subject to Finance Committee Review

16. EXECTIVE SESSION

a. Resolution 2026-42

17. ADJOURNMENT

Next Regular Meeting — January 28, 2026 – 6:30 p.m.

Next Workshop Meeting — February 11, 2026 – 6:30 p.m.

RESOLUTION # 2026-38

**TOWNSHIP OF ALLAMUCHY
WARREN COUNTY, NEW JERSEY**

**ESTABLISHING MILEAGE REIMBURSEMENT FOR
CALENDAR YEAR 2026 FOR THE TOWNSHIP ZONING OFFICIAL**

WHEREAS, the Township of Allamuchy (“Township”) requires the services of its Zoning Official in the performance of official duties, which may necessitate the use of a personal vehicle for travel within and outside the Township, including site inspections, meetings, and other job-related activities; and

WHEREAS, the Township Council desires to authorize reimbursement for official business mileage incurred by the Zoning Official; and

WHEREAS, it is the intention of the Township Council to establish a not-to-exceed amount for Calendar Year 2026 for mileage reimbursement, require timely monthly reporting, and ensure proper documentation and certification of funds prior to payment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Allamuchy, County of Warren, State of New Jersey, that:

1. AUTHORIZATION & TERM

- a. The Allamuchy Township Zoning Official is hereby authorized to receive mileage reimbursement for the use of a personal vehicle solely for official Township business during the period of January 1, 2026, through December 31, 2026.
- b. Reimbursement shall be calculated at the mileage rate established by the Township’s adopted policy or, if applicable, at the prevailing Internal Revenue Service (IRS) standard mileage rate in effect at the time the mileage is incurred, as determined by the Township’s Finance Office.

2. NOT-TO-EXCEED (NTE) LIMIT

- a. The total mileage reimbursement paid under this Resolution shall not exceed ****Five Hundred Dollars \$500.00**** for Calendar Year 2026.
- b. Payments are contingent upon the availability of funds and certification of same by the Chief Financial Officer (CFO).

3. MONTHLY REPORTING & DOCUMENTATION

- a. The Zoning Official shall submit a ****Monthly Mileage Report**** to the Finance Office no later than the ****10th day of the following month****.

Resolution 2026-38

b. Each report shall include: (i) date(s) of travel; (ii) origin and destination; (iii) purpose of travel (official business only); (iv) mapping-based mileage; (v) total miles driven; and (vi) any supporting documentation required by Township policy.

4. COMPLIANCE & CONDITIONS

- a. Only mileage related to official Township business is eligible for reimbursement.
- b. No cash advances shall be made under this Resolution. Reimbursement is made post-submission and approval of the Monthly Mileage Report.
- c. All reimbursements shall be processed in accordance with applicable Township policies, internal controls, and the requirements of the Local Finance Board, and shall be subject to audit.

5. ADMINISTRATION

- a. The Township’s Finance Office/Accounts Receivable Clerk is authorized to review, verify, and process mileage reimbursement requests consistent with this Resolution and Township policy.
- b. The Chief Financial Officer is hereby directed to certify funds as available and to ensure that total payments do not exceed the “Not to Exceed” amount established herein.

6. SEVERABILITY

If any provision of this Resolution is found to be invalid or unenforceable, such findings shall not affect the validity of the remaining provisions, which shall continue in full force and effect.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Zoning Official and the Finance Office.

This resolution shall take effect as provided by law.

MEMBERS	MOTION	2ND	YES	ABSTAIN	NO	ABSENT
S. Chamberlin						
M. Quinoa						
E. Fabula						
D. Bonanno						
R. Tuohy						

ATTEST:

TOWNSHIP OF ALLAMUCHY

Anne Marie Tracy, Clerk

Rosemary Tuohy, Mayor

Resolution 2026-38

CERTIFICATION

I, Anne Marie Tracy, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Mayor and Council of the Township of Allamuchy at a meeting held on January 14, 2026.

Anne Marie Tracy, RMC

RESOLUTION 2026-39
TOWNSHIP OF ALLAMUCHY
COUNTY OF WARREN, STATE OF NEW JERSEY

ALL ALLAMUCHY TOWNSHIP COUNCIL
MEETINGS WILL BE VIDEO RECORDED

WHEREAS, the Township Council of Allamuchy Township is committed to transparency and ensuring that residents have access to the proceedings of public meetings; and

WHEREAS, the Council recognizes the importance of providing convenient access to meeting recordings for those unable to attend in-person.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Allamuchy Township, County of Warren, State of New Jersey, that:

1. **Effective January 5, 2026**, all Township Council meetings shall be video recorded.
2. The recordings of said meetings shall be uploaded to the official Township website at **www.allamuchynj.org** within **48 hours** following each meeting.
3. These recordings shall be made available for public viewing to promote openness, transparency and accessibility.

BE IT FURTHER RESOLVED that this Resolution shall be posted on the Township website and communicated through appropriate channels to inform the public.

This resolution shall take effect as provided by law.

MEMBERS	MOTION	2ND	YES	ABSTAIN	NO	ABSENT
S. Chamberlin						
M. Quinoa						
E. Fabula						
D. Bonanno						
R. Tuohy						

ATTEST:

TOWNSHIP OF ALLAMUCHY

Anne Marie Tracy, Clerk

Rosemary Tuohy, Mayor

CERTIFICATION

I, Anne Marie Tracy, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Mayor and Council of the Township of Allamuchy at a meeting held on January 14, 2026.

Anne Marie Tracy, RMC

RESOLUTION 2026-40
TOWNSHIP OF ALLAMUCHY
COUNTY OF WARREN, STATE OF NEW JERSEY

**AUTHORIZING THE PLANNING AND EXPENDITURE OF FUNDS
FOR THE 250TH ANNIVERSARY OF THE UNITED STATES OF AMERICA
CELEBRATION (AMERICA250) WITH A NOT-TO-EXCEED BUDGET OF \$25,000.00**

WHEREAS, July 4, 2026, marks the 250th Anniversary of the founding of the United States of America, commonly recognized nationally as **America250**; and

WHEREAS, the Township Council of the Township of Allamuchy, County of Warren, desires to commemorate this historic milestone with a community celebration that is inclusive, educational, safe, and fiscally responsible; and

WHEREAS, the Township of Allamuchy's Celebration of the 250th Anniversary of the United States of America shall take place on **July 25, 2026**, with a **Rain Date of July 26, 2025**, at **Green Acre Fields** and shall include a fireworks display, community programming such as a ceremony, stage entertainment, historical exhibits, youth activities, food and beverage trucks, and other family-friendly activities; and

WHEREAS, it is in the public interest to authorize planning, procurement, and disbursement for the celebration while establishing prudent financial controls and a maximum budget; and

WHEREAS, the Township Council of Allamuchy Township seeks to leverage partnerships, sponsorships, volunteers, and in-kind contributions to enhance programming without increasing public expenditures; and

WHEREAS, the Township Council of Allamuchy Township would like to partner with the Rutherford Hall Foundation; and

WHEREAS, the Chief Financial Officer is directed to include in the Public Events Account, Line Item #01-201-30-200-201 for the 2026 Municipal Budget, a **not-to-exceed budget of Twenty-Five Thousand Dollars (\$25,000.00)** for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the **Township Council** of the Township of Allamuchy, County of Warren, State of New Jersey, as follows:

1. The Chief Financial Officer shall include in the 2026 Municipal Budget an appropriation under the Public Events Account, Line Item #01-201-30-200-201, in an amount **not to exceed Twenty-Five Thousand Dollars (\$25,000.00)** for the Township's Celebration of the 250th Anniversary of the United States of America.
2. The Municipal Clerk is directed to provide a certified copy of this Resolution to the Chief Financial Officer and the Accounts Payable Clerk.

Resolution 2026-40

This resolution shall take effect as provided by law.

MEMBERS	MOTION	2ND	YES	ABSTAIN	NO	ABSENT
S. Chamberlin						
M. Quinoa						
E. Fabula						
D. Bonanno						
R. Tuohy						

ATTEST:

TOWNSHIP OF ALLAMUCHY

Anne Marie Tracy, Clerk

Rosemary Tuohy, Mayor

CERTIFICATION

I, Anne Marie Tracy, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Mayor and Council of the Township of Allamuchy at a meeting held on January 14, 2026.

Anne Marie Tracy, RMC

RESOLUTION 2026-41

**TOWNSHIP OF ALLAMUCHY
COUNTY OF WARREN, STATE OF NEW JERSEY**

**GRANTING APPROVAL TO ALLAMUCHY AUTO PARTS, INC. TO
OPERATE A JUNKYARD WITHIN THE TOWNSHIP OF ALLAMUCHY**

WHEREAS, the Township of Allamuchy allows for the operation of junk yards in certain zoning areas within the Township of Allamuchy; and

WHEREAS, the following junk yard operator, Allamuchy Auto Parts, Inc., has applied for and paid the appropriate fees for a junk yard license; and

WHEREAS, Allamuchy Auto Parts, Inc. has passed inspection by the Municipal Engineer, and the Tax Office has confirmed that property taxes are current.

NOW, THEREFORE, BE IT RESOLVED by the Allamuchy Township Council that Allamuchy Auto Parts, Inc., 77 Gibbs Road, Allamuchy, New Jersey is hereby approved for a Junkyard License for the calendar year 2026.

This resolution shall take effect as provided for by law.

MEMBERS	MOTION	2ND	YES	ABSTAIN	NO	ABSENT
S. Chamberlin						
M. Quinoa						
E. Fabula						
D. Bonanno						
R. Tuohy						

ATTEST:

TOWNSHIP OF ALLAMUCHY

Anne Marie Tracy, Municipal Clerk

Rosemary Tuohy, Mayor

CERTIFICATION

I, Anne Marie Tracy, Municipal Clerk of the Township of Allamuchy, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Council at a meeting held on January 14, 2026.

Anne Marie Tracy, RMC

RESOLUTION 2026-42

**ALLAMUCHY TOWNSHIP
WARREN COUNTY, STATE OF NEW JERSEY**

**EXECUTIVE SESSION FOR THE PURPOSE
SET FORTH IN THIS RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meetings Act/Sunshine Law) provides certain reasons for public bodies to exclude the public from its meetings; and

WHEREAS, N.J.S.A. 10:4-13 provides that no public body shall exclude the public from any meeting until the public body shall first adopt a resolution at a public meeting stating the general nature of the subject to be discussed in such closed session and stating the time when and the circumstances under which the matters discussed in such closed session can be disclosed to the public; and

WHEREAS the Township Council of the Township of Allamuchy on this 14th day of January 2026 do hereby elect to close its meetings to the public and deliberate matters permitted by the Open Public Meetings Act in closed session.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Allamuchy on this 14th day of January 2026 that the following matters shall be discussed in a closed session of the Township Council:

- () (1) A matter which, by express provision of Federal Law or State Statute or Rule of Court is rendered confidential or excluded.
- () (2) A matter in which the release of information impairs a right to receive funds from the Government of the United States.
- () (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program and institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals personal and family circumstances, and materials pertaining to admission, discharge, treatment, progress, or condition of any individual.
- () (4) A collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

Resolution 2026-42

- () (5) A matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- () (6) Tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations or violations or possible violations of the law.
- () (7) Pending or anticipated litigation or contract negotiations in which the public body is, or may become a party.
- () (8) Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the Township Attorney to exercise his ethical duties as a lawyer.
- () (9) A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any prospective public officer or employee employed or appointed by the public body.
- () (10) Deliberations of the Mayor and Council of the Township of Allamuchy occurring after a public hearing that may result in the imposition of a special civil penalty upon the responding party or the suspension or the loss of a license or permit belonging to the responding party as a result of any act of omission for which the responding party bears responsibility.

AND BE IT FURTHER RESOLVED that the matter(s) discussed in such closed session shall be disclosed to the public at such time the Mayor and Council of the Township of Allamuchy take formal action with respect to such matter(s) at a public meeting duly advertised pursuant to the Open Public Meetings Act.

This resolution shall take effect as provided for by law.

MEMBERS	MOTION	2ND	YES	ABSTAIN	NO	ABSENT
S. Chamberlin						
M. Quinoa						
E. Fabula						
D. Bonanno						
R. Tuohy - Mayor						

Resolution 2026-42

ATTEST:

TOWNSHIP OF ALLAMUCHY

Anne Marie Tracy, Municipal Clerk

Rosemary Tuohy, Mayor

CERTIFICATION

I, Anne Marie Tracy, Municipal Clerk of the Township of Allamuchy, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Council at a meeting held on January 14, 2026.

Anne Marie Tracy, RMC